

## MODULE #4

### “How to Make All Relationships Work While Raising Individual Productivity”

#### SUMMARY

Employees' skills and abilities are changing all the time based on the situation they are in. Training changes skills. Promotions change skills. Experience changes skills. Supervisors need to constantly be aware of these changing skills when delegating work. This training teaches how to utilize situational leadership as the basis for effective delegation.

#### What the Attendees Will Learn During This Workshop:

- How to understand the concept of situational leadership.
- How to empower people to contribute their best to the organization's success.
- How to explore new ways to open up communication and reach consensus with others.
- How to transfer new awareness and situational leadership skills into all work relationships and leadership responsibilities.

#### What the Attendees Will Do During This Workshop:

- Assess each individual's competence and commitment levels to determine how to build motivation, confidence and productivity.
- Understand the need for a specific leadership style based on the individual's needs in any given situation.
- Become comfortable with a variety of leadership styles.
- Match the leadership style to the employee's and the situation's needs.
- Practice using these skills.

**Major Benefits:** Attendees optimize the use of the skills of their employees most effectively in all situations. The opportunity is set for employees to perform at their best at all times.

#### Logistics:

This training will be presented two times in the same day, as follows:

- 8:00 AM to 12:00 PM and 1:00 PM to 5:00 PM (Repeat session)